

Pigeon Mountain Primary School
Board of Trustees

Minutes of Meeting Held on 17 December 2008

1. Present: Cameron Astill, Craig Clark, Danie Jacobs, David Pinker, Gerard Keenan (Chair), Judy hand, Merv Hotter, Yugen He

2. Apologies: Ginty Bigwood

3. Visitors: Linda Lowden, Tracy Leader

4. Declarations of Interest:
None

5. Minutes from the Previous Meeting

MOVED: The minutes from the meeting held on 19th November 2008 are accepted with the correction of that the payment run being authorised was for October.

RESOLVED: Hand / Keenan

6. Correspondence: The correspondence to and from the school was noted.

7. Under Action:

M Hotter to send a letter to the local Community Board regarding the need to increase the safety of the Prince Regent Dr and Pigeon Mountain Rd intersection.

Action: Hotter

G Keenan to construct a training program and circulate for comment

Action: Keenan

G Bigwood to organise a copy of the 2007 Annual Report to be put on the Pigeon Mountain web page.

Action: G Bigwood

G Bigwood to circulate the revised School Charter within the school community by including it in an upcoming school newsletter and by

providing a copy to the PTA for comment.

Action: G Bigwood

Closed Actions

Curriculum

8. Student Achievement and Curriculum Presentation

T Leader and L Lowden provided an update on the development of the new curriculum.

9. New Curriculum

T Leader and L Lowden presented the "End of Year Student Achievement Data 2008" report.

The Board noted the targets set for defining success was a straight percentages and decided that a statement of intent "Each student should be extended and promoted to their fullest potential" was required to sit along side the targets.

It was also noted that the success of students was heavily influenced by their skills in English. L Lowden to review options to increase the fluency of students.

Action: L Lowden

Reports

10. Principals Operational Report

T Leader tabled the Operational report.

The Board requested that the Policy Committee review the Appointments Policy.

Action: C Astill

MOVED: Ratification of the email decision the appointment of the Team Leaders.

RESOLVED: Resolved via email.

MOVED: That the Board agree in principle the acceptance of the Kokos Company proposal, the final decision to proceed is at the discretion of the Principal.

RESOLVED: Keenan / Hotter

MOVED: That the Principals Operational report and its recommendations be accepted as tabled

RESOLVED: Keenan / Hotter

11. Finance Report

J Hand tabled the Financial Reports for November 2008

MOVED: The 2009 Budget is accepted and approved

RESOLVED: Hand / Astill

MOVED: That the November 2008 finance report is accepted and accounts for December be approved and passed for payment with the exception of the two Bonus payments.

RESOLVED: Hand / Keenan

J Hand to advise L Bryant to withhold the two bonus payments pending Board understanding of what they are.

Action: J Hand

G Keenan to ascertain what the Bonus payments represent.

Action: G Keenan

12. Property Report

D Pinker tabled the Property sub committee report.

MOVED: That the report is accepted as tabled and expenditure on the following items approved;

- 1 Replacement of the Air Conditioning Unit \$4,000
- 2 Construction of a Server Room in the Resource Room \$4,000
- 3 Roof replacement between Area D and C \$4,500

RESOLVED: Clark / Pinker

13. ICT Project Update

L Lowden tabled the 25th November ICT Special Project Meeting minutes.

General Business

The Board noted the number of new teachers starting with the school in 2009 and decided to host a BBQ on the 2nd February at the school.

Meeting closed 10:40 pm

Upcoming Board Meetings

18 th February	Full Board Meeting, School Office
18 th March	Full Board Meeting, School Office
15 th April	Full Board Meeting, School Office
20 th May	Full Board Meeting, School Office
17 th June	Full Board Meeting, School Office
15 th July	Full Board Meeting, School Office
19 th August	Full Board Meeting, School Office
16 th September	Full Board Meeting, School Office
21 October	Full Board Meeting, School Office
18 th November	Full Board Meeting, School Office

Sub Committee Chair's

Finance	J Hand
Property	D Pinker
Policy	C Astill

PTA Roster

12th November Y He