

Pigeon Mountain Primary School
Board of Trustees

Minutes of Meeting Held on 19 November 2008

1. Present: Cameron Astill, Craig Clarke, Darnie Jacobs, David Pinker, Gerard Keenan (Chair) Ginty Bigwood, Judy hand, Merv Hotter, Yugen He

2. Apologies:

3. Visitors: Linda Lowden, Tracy Leader

4. Declarations of Interest:
None

5. Minutes from the Previous Meeting

MOVED: That the fees for International Students is changed to \$11,812.50 for a Year, \$5,906.30 per Semester, \$ 3,600.00 per Term.

RESOLVED: Hand / Keenan

6. Correspondence: The correspondence to and from the school was noted.

7. Under Action:

G Keenan and G Bigwood to send a letter to the local Community Board regarding the need to increase the safety of the Prince Regent Dr and Pigeon Mountain Rd intersection. It was noted that a public meeting is being held on Wednesday 26th November and the matter would be raised there.

Action: Bigwood

G Keenan to construct a training program and circulate for comment

Action: Keenan

G Bigwood to organise a copy of the 2007 Annual Report to be put on the Pigeon Mountain web page.

G Bigwood to circulate the revised School Charter within the school

community by including it in an upcoming school newsletter and by providing a copy to the PTA for comment.

Action: G Bigwood

Closed Actions

Y He and G Bigwood to discuss with the parents of room 8 on the job share approach for teaching and the positive results from the student achievement assessment.

The Board's Leadership trophy was discussed and it was agreed that a glass trophy, preferably of a Maori design would be selected.

G Bigwood to source a plaque, which is to be mounted in the school office.

Curriculum

8. Student Achievement and Curriculum Presentation

T Leader and L Lowden provided an update on the development of the new curriculum.

9. New Curriculum

G Bigwood advised that an action plan for the development of the new curriculum is gaining momentum and progressing.

Reports

10. Principals Operational Report

G Bigwood tabled the Operational report

G Bigwood noted and confirmed that the school's Executive hierarchy is G Bigwood (Principal), T Leader (DP), L Lowden (AP).

MOVED: That the Appointments Committee is convened to appoint the Team Leader positions.

RESOLVED: Hotter / Keenan

MOVED: That the request for Maternity leave is approved and the request for a twelve month discretionary leave is regretfully declined.

RESOLVED: Keenan / Hotter

MOVED: That the Principals Operational report be accepted as tabled

RESOLVED: Keenan / Hotter

11. Finance Report

J Hand tabled the Financial Reports for September 2008

MOVED: That the October 2008 finance report be accepted and accounts for November be approved and passed for payment.

RESOLVED: Hand / Keenan

12. Property Report

D Pinker tabled the Property sub committee report.

MOVED: That the report is accepted as tabled.

RESOLVED: Asttle / Jacobs

13. ICT Project Update

G Keenan advised that a draft list of items to be included in the web site has been circulated for comment.

General Business

No general business was raised.

Meeting closed 9:50 pm

Upcoming Board Meetings

17th December Full Board Meeting, location Area D

Sub Committee Chair's

Finance	J Hand
Property	D Pinker
Policy	C Asttle

PTA Roster

12th November Y He