



# PIGEON MOUNTAIN SCHOOL P.T.A.

## AGM OF THE PIGEON MOUNTAIN SCHOOL P.T.A. WEDNESDAY 15<sup>th</sup> MARCH 2017 AT 7.30pm

**Present:** Leonie Wallace, Mel Palmer, Tracey Theron, Lucinda van der Vyver, Jodi Lister, Yi Huang, Denise Feng, Sharon Lay, Sandy Collier, Rose McRae

**BOT Rep:** Mark Eades

**Staff:** Ian Dickinson, Sheryl Farmer, Jordan Broomfield

**Apologies:** Tracey Carville

### **Welcome**

[Leonie Wallace]

Meeting commenced at 7.35pm

### **Minutes from previous meeting**

[Leonie Wallace]

Previous meeting minutes were accepted as accurate. (Ian/Rose)

### **These minutes contain:**

1. Chairperson's Report
2. Principal's Report
3. Treasurer's Report - This report was accepted as accurate – Leonie Wallace, Melanie Palmer
4. Executive Committee selection

### **1. Chairperson's Report**

[Leonie Wallace]

Insert Report

### **2. Principal's Report** [Ian Dickinson]

Insert Report

### **3. Treasurer's Report** [Sandy Collier]

#### **Treasurer's Report for Pigeon Mountain PTA      March 2017**

This report covers activity for the Financial Year 2016 ended 31 December.

During the year the PTA raised a total of \$70,754 with an associated cost of sale of \$28,640. This includes the purchase of items sold and costs related to events, such as movie nights, disco, Christmas Carnival and other. Resulting profit for the year was \$42,114.

Profit was distributed back to Pigeon Mountain School to pay for tents, whiteboards and shade sails for the two playgrounds to a total of \$42,124.

Closing bank balance for 2016 as per Balance Sheet was \$4,932. Cash float held was \$58.

#### **Pigeon Mountain Primary School Parent Teacher Association** **Income Statement for the year ending 31 December** **2016**

	<b>2016</b>
<b>Revenue</b>	
Revenue Fundraising (note 1)	\$70,433
Revenue Interest Received	\$37
Donations	\$285
<b>Total Revenue</b>	<b>\$70,754</b>
<b>Expenditures</b>	
Cost of fundraising	\$28,430
Other (Charities Commission & Trustees Assn.)	\$210
Banking costs	\$1
	<b>Total</b>
<b>Expenses</b>	<b>\$28,640</b>
<b>Surplus before distributions</b>	<b>\$42,114</b>
<b>Distributions/Donations</b>	
Pigeon Mountain Primary	\$42,124
Pigeon Mountain Primary for accounts payable	0
<b>Net surplus/deficit</b>	<b>-\$10</b>

**Pigeon Mountain Primary School Parent Teacher Association**  
**Balance Sheet as at 31 December 2016**

	<b>2016</b>	<b>2015</b>
<b>Current Assets</b>		
BNZ	\$4,932	\$18,613
Cash	58	\$0
<b>Total Current Assets</b>	<b>\$4,990</b>	<b>\$18,613</b>
<b>Current Liabilities</b>		
Accounts Payable	\$0	\$7,741
Balance payable to school	\$0	\$5,872
<b>Total Liabilities</b>	<b>\$0</b>	<b>\$13,613</b>
<b>Trustees Funds</b>		
Retained Earnings	\$4,990	\$5,000
<b>Total Liabilities and funds</b>	<b>\$4,990</b>	<b>\$18,613</b>

Analyses of fundraising events and initiatives are indicated in the table below.

<b>Cost/Profit Breakdown per item for 2016</b>	<b>Cost</b>	<b>Sales</b>	<b>Profit</b>	<b>Profit % of total</b>
Ice Blocks	\$1,781.59	\$5,930.80	\$4,149.21	9.6%
Movie nights	\$567.95	\$1,282.40	\$714.45	1.7%
Disco	\$1,153.56	\$3,242.20	\$2,088.64	4.9%
Disaster Plasters	\$19,962.00	\$31,535.70	\$11,573.70	26.9%
Carnival	\$2,055.15	\$19,598.30	\$17,543.15	40.8%
Howick market/carols eve	\$0.00	\$298.30	\$298.30	0.7%
Koanga	\$964.96	\$278.00	-\$686.96	-1.6%
Bake sales	\$0.00	\$4,134.10	\$4,134.10	9.6%
Picosos Family photos	\$0.00	\$469.50	\$469.50	1.1%
Goodman Fielder tastings	\$0.00	\$620.00	\$620.00	1.4%
Donations	\$0.00	\$285.00	\$285.00	0.7%
Mufti	\$0.00	\$1,827.00	\$1,827.00	4.2%

The amount of \$42,124 donated to Pigeon Mountain Primary School excluded a payment of \$13,613 for the 2015 financial year.

Sandy Collier  
10 March 2017

#### **4. Executive Committee selection**

All 2016 executive committee members have resigned from their positions automatically in line with the constitution and executive positions are open for nomination.

#### **2017 Executive**

**Chairperson** Leonie Wallace

Nominated by: Rose McRae, seconded Melanie Palmer (Unanimously supported)

**Treasurer** Sandy Collier

Nominated by: Leonie Wallace, seconded Rose McRae (Unanimously supported)

**Secretary** Mel Palmer

Nominated by: Mel Palmer, seconded by Leonie Wallace (Unanimously supported)

Minutes/Communication will be translated by Angela Cai

#### **Exec Committee members**

Jodi Lister

Denise Feng

Yi Huang

Mel Palmer

(Unanimously supported/appointed)

#### **Teacher Representative**

Sheryl Farmer and Jordan Broomfield

AGM Closed at 8pm