



PIGEON MOUNTAIN SCHOOL P.T.A.

Minutes of the Meeting held on Wednesday 2 August 2017

Present

Chairperson: Leonie Wallace
Treasurer: Sandy Collier

Principal: Ian Dickinson
Board of Trustees: Mark Eades
Teacher Reps: Michelle Russell (room 1), Sandra Patterson (room 17)

Parents: Rose McRae, John Winters, Deborah Lam, Denise Feng, Jodi Lister, Jaeyounng & Moo Hyundai Kim, Angela, Melissa Brown, Beth Vale, Mel Palmer, Ernest Wong (stand in for Sharon)

Apologies:

Declarations of Interest:

- Leonie declares she is employed at the school as a teacher aide

Previous meeting minutes – approved by Denise/Mark

Agenda

Correspondence in

None

Out

- Calendar art people
- Different fundraising company 'Fundraising Company'

Treasures report

- Not a lot in due to end of term/start of term
- Monterey movies – 83 people
- Balance \$7937.00 after paying for white boards
- Movie - \$337.00

PMPS PTA Treasurer's Report

Opening Balance as at: 1-Jul-17 \$14,893.46

Income received during Month

Date		\$for
3/07/17	36.00	movie
	54.00	movie
7/07/17	1,062.00	movie
10/07/17	18.00	movie
12/07/17	18.00	movie
12/07/17	54.00	movie
		movie

Total Income in Month \$1,242.00

Expenditure during Month

Date	cheque	\$	
3/07/17	0.30		Bank fee
7/07/17	1926	\$7677.19	PMPS white boards

13/07/17	\$520.5	movie
Total Expenditure in Month	\$8,197.99	
Closing Balance as at 31 July 2017	\$7,937.47	

Teachers

- Asking about calendar art. Hoping to get this all in by the end of the term to be ready for term 4
- New teachers will be told about this within their team

Principal: Ian Dickinson

What the PTA are: "PTA contributions Enhance facilities beyond what the Board has budgeted for, items the teachers feel could enhance with student education (outside of what is offered), other suggestions raised and get voted on within the committee as to the benefit to all students – such as the shade sales over the Junior/Senior Playground."

- Carol Frear has resigned, unfortunately she has not had a great year health wise. She found that this was the best option with regret. Ally McDonald is the teacher who will be taking this class for the rest of the year
- Mac's mum is organising something from the students for Mrs Frear and Ian will organise something from the staff/school
- Room 7, 8 & 9 are up and running in their revamped classroom, teachers are quite surprised by the sound quality, being not so loud. All just getting to grips with where things are and how the three classes work together
- Angel Newall new entrants teacher new room 23, room 24 is the utilities room versatile room for other activities such as Math/Music
- We are hoping by mid-September things will get back to normal with fencing down by then too etc...
- School community involvement in the strategic plan for next year. A few open evenings to make suggestions for strategic structure of school, give parents/caregivers the opportunity to give feedback for the strategic plan in time for next year. More information coming soon.

BOT: Mark Eades

- The school is in a very strong financial position in case there is the need for teacher aids, learning support etc.... as our role increases
- The Board represents the community making sure they are doing the best they can for the school, that the teachers are doing the best they can for the school and the Board recognise this and discusses these items to make decisions on what the school needs for example: new buildings/upgrades
- Optimistic that things will be up and running back to normal by mid-September, music room will be back to normal as will library.
- Room 23 hoping to become a more fixed building. MoE (Ministry of Education) have recognised that our role is increasing and will provide funding for future classroom/teacher support however it could take a year or so
- The Board is not just a dictatorship but they do invite teachers/parents/community to give feedback into what else they can do to provide a better way for the school.
- The more we can work together as a community the better our school can become
- Apologies but 3 months of pain for a long term gain for the new facilities
- Will be upgrading the hall next term
- ERO are here end of October, we are on a 4 – 5 year cycle, this takes a week for ERO to view the school policies and procedures then write a report which is available to the public about how the school runs
- We will be opening the upgraded buildings officially, this will happen once they are all up and running with a traditional opening.

Chairperson: Leonie Wallace

- Not a lot has happened since last meeting as we are just in term 3
- Next holidays is captain underpants so perhaps we can look at this for next holidays

Fundraising events for term 3

- Bake Sales: Pohutukawa week 3, 11/08/17.

- *How Bake sales work:* students of Team Pohutukawa bring in baking and we sell it at morning tea for \$1, the students can only buy 2 items initially and if there are left over then they can buy more. Students love this.
 - Team Puriri week 5, 25/8/17
 - Team Manuka week 9, 22/9/17
 - Set up and help on the day: 8:30am set up then move to areas to distribute food, then its open till after morning tea, helpers will then help tidy at the end
 - Leonie is not able to set up on this day, Sandy can do initial set up, Angela is keen to help on either day and John can help if he is available, Mel is also available. Leonie will email all closer to each date to see who else is available to help with set up and sales.
 - Swimming starts next week so we may need to look at changing the date. Swimming students can choose their item earlier before going to swimming.
 - Mufti day CF (cystic fibrosis). We will be getting a template for the coin trail for Tuesday 15 August. Friday 18 August Choco fish sales after school
 - Leonie will look at creating an order for each class to come in and lay their coins on the template, looking at doing this on the tiger turf or hall weather dependant. Photos will be taken etc...
 - Disco 8 September – Leonie has sourced another DJ Mel Eastern, she is available and charges \$200. She comes with lights and bubbles and is part of C3 church
 - Junior sections Yrs. 1 to Yrs. 3 6:15 -7:30pm Senior sections Yrs. 4 – 6 7:45 – 9pm
 - We will do lolly bags and have the usual glow sticks/chocolates/chips/drinks
 - We will need helpers for this and if you are available when Leonie sends out the info it would be great to see you there. Helpers will be needed on the door/sales tables/security on the exit doors/clean up at the end
 - Calendars Art Costing – done on line this year and easier to sort. We will still give access to parents to pay in cash at the office. The office will have samples on display somewhere.
 - What Calendar art is – Children do art work and this gets put onto calendars/diaries/cards.
 - We are hoping to get calendar art paper from the company,
- Projected Costs for the items:
- | | |
|--------------------------------------|------|
| - Premium calendar | \$15 |
| - Laminated calendar | \$10 |
| - Pack of 8 cards with red envelopes | \$10 |
| - Diaries | \$15 |
| - Mouse pads | \$16 |
| - Note pads | \$12 |
- Another fundraising idea: Fundraise Factory Company
 - What they offer: Colour run products/pack to organise a colour run at school. Run at school, students get the white t-shirt plus colour, the students run through the stations and get coloured. Cost is \$1500 for 100 students/ \$15 per person (includes t-shirt and colours) more students the cost comes down. Colours are safe and toxic free.
 - Overall verdict sounds like a great idea just need to look into this and how we will work it
 - \$1.75 luck dip at cost value, pre wrapped and in age groups/gender and hopefully a list of what is in the dip
 - Go onto the website for more info on their products: www.fundraisefactory.com

General business:

- School map on website can we make it bigger? Good suggestion Ian/Mark will look into this
- Stage for the hall – possibly for the hall, it will be getting revamped this year.
- Are we getting the names of the teams on the buildings and the class room number?
 - Yes Ian is meeting with a designer this week so there will be team names in place of Areas and also class room numbers.

Meeting closed: 8:40pm

Next meeting: 6 September 7:30pm